

BUTTE COUNTY ADDRESS REQUEST FORM

Butte County Equalization and Planning

PLEASE FILL IN SECTIONS A, B, C, D AND E.
FAILURE TO FILL IN SECTIONS A, B, C, D, AND E COMPLETELY WILL RESULT
IN A DELAY IN ASSIGNING AN ADDRESS.



A.
Applicant's Name _____
Phone# _____
Email _____
Property Owner's Name _____
Property Owner's Current Mailing Address _____

B.
I hereby request Butte County to assign an address for the parcel of land for which the legal description is as follows: (Please attach a copy of the deed and/or survey, if available)
Parcel Number: _____ Section: _____ Township: _____ Range: _____
Legal description: _____
Has this description been recorded by the Register of Deeds? Yes No
Is this description a new split or land division? Yes No

C.
Check which one(s) apply:
 New Building Full time/Primary Seasonal/Second Home
 Home Mobile Home Apartment Commercial Industrial Pole Barn
 Garage Other - explain _____
Is there a building(s) on the parcel currently? Yes No If yes, what type of building?

Is this parcel on a private road or access easement? Yes No
If new structure will be built, when do you plan on breaking ground? _____

D.

On the next page, DRAW A MAP OF YOUR PROPERTY AND NEIGHBORS. PLEASE BE AS COMPLETE AND ACCURATE AS POSSIBLE. (NOTE: If you have a site plan already completed that includes this information, you do not need to fill out this portion. Just return a copy of it with this application).

Show location of neighbor's buildings (on both sides and/or across road). Show the location of the driveway, and all proposed dwelling units on the parcel. Enter the distance the building is from the road and from property lines. Include all adjacent roads and/or any other landmarks.

E.
I understand that Butte County will assign an address based on the information I have furnished herein (Legal Description-Site/Plot Plan). I further understand if the information which I provided is subsequently found to be inaccurate, an address change may be required. I hereby agree to hold Butte County and its' officers/employees harmless in the event of such an address change. I also understand that issuance of an address is not to be interpreted as approval to build on the lot specified on this application, as a valid building permit is also required.

Printed Name of Applicant: _____
Signature of Applicant: _____
Date: _____/_____/_____

Address Assigned: _____ **Official Use Only**
By: _____ Date: _____/_____/_____

Paid \$200.00 Check Cash