

2020-2021
Butte/Lawrence
4-H Handbook



Butte/Lawrence Extension Office

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<http://butte.sdcounties.org/>

SD 4-H Web Site: <http://4h.sdstate.edu/>
4-H Source Book: <https://shop4-h.org>
4-H Curriculum Site: <http://www.4-hcurriculum.org/>
SD 4-H Rodeo Site: <http://www.sd4hrodeo.org/>

Office Staff

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Compiled September 2012 by Amy Hauck,
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Updated January 2020 by the Crow Peak Valley Rangers 4-H Club Junior Leaders:
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Updated January 2021 by Butte/Lawrence County Junior Leaders: Lauren Heine, Isabelle
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ADMINISTRATIVE LEADERS

Born to Ride

Vicky Larson, 18754 Five Mile Rd, Belle Fourche, SD 57717-----605-892-3058
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Butte Badgers

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Center of the Nation

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Crow Peak Valley Rangers

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Horse Creek Sheep

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Horseshoe

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Let 'Er Buck 4-H Rodeo Club

Shanna Howell, 200 Lone Tree Rd., Belle Fourche, SD 57717-----307-896-2405
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Lucky Ten

Betsy Burtzlaff, 19134 Whitewood Valley Rd., Whitewood, SD 57793----- 605-645-2890
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Prairie Pals

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Range Riders

Roxie Tetrault, PO Box 104, St. Onge, SD 57779-----605-642-9792
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River Riders

Nicole Jones, 13453 Alkali Rd, Sturgis, SD 57785----605-645-8378
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Short Chaps

Sami Hiles, 19127 Cattle Dr, Belle Fourche SD 57717---605-210-1057
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Laurie Ward, 11793 Snoma Rd., Fruitdale, SD 57717----605-892-3371
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Valley View

Ree Reich, 1007 Kingsbury, Belle Fourche, SD 57717-----605-892-4366 and
Holly Main, 4633 State Hwy 24, Aladdin, WY 82710 -----307-896-6153
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Young Riders

Deb Kukuchka 18758 Bar 69 Ranch Ln, Belle Fourche, SD 57717-----605-892-2875
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SPECIAL PROJECT 4-H LEADERS – PRIMARY CONTACTS

Butte County 4-H Range Club

Jodie Severson, PO Box 99, Newell, SD 57760-----605-456-2393
Jodie.Severson@k12.sd.us

Butte 4-H Rodeo

Tami Ryan, 1420 National St., Belle Fourche, SD 57717 -----307-896-3811
ryanranch95@gmail.com

Butte County 4-H Shooting Sports

Riley Kammerer, 605-209-3544
barubeef@gmail.com

Lawrence County Sharp Shooters

Rifle & Pistol: Tom Smith, 12360 Jackson Rd., Whitewood, SD 57793----605-269-9212
thomas.smith@wdt.edu
Clint & Stephanie Crowley, 19515 Crooked Oaks Rd, St. Onge, SD 57779 ---
605-381-7114 (C), 605-381-0046 (S) steph@crookedoaktrucking.com

Bullseye 4-H Archery Club

Archery: Priscilla Lary, 605-920-1293.
priscillalary@yahoo.com

Butte/Lawrence County Horse Show

Linda Johnson 605-641-4372
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Dog Project Leader:

Vickilee Larson 605-580-5253
Vlarson85@gmail.com

4-H Food Stand Committee Chair
Holly Main (307) 896-6153
holly@hollymail.com

Livestock Sales Committee

Pres - Nicole Jones
Sec. - Chad Blair

Vice Pres – Jeff Hughes
Treasurer – Shawnie Mackaben

Members: Nate Frederickson, Levi Conry, Riley Krammerer, Clete & Kristy Schmidt.

Static/YIA Committee

Mary Pochop
Kristy Eastman
Verla Little

Recognition Event Committee

Kindra Gordon
Raye Brown
Jamie Hockenbary
Amy Hauck

Holly Main
Renee McAmis
Shannon Davis
Marci Heine

BUTTE/LAWRENCE COUNTY 4-H JUNIOR LEADERS

This group is for 4-H members 13 – 18 years of age by January 1, of the current 4-H year.

President – Matea Gordon

Vice-President – Morgan Mackaben

Secretary – Laurie Vifquain & Isabelle May

Reporter/Publicity – Taya Kirstine

Treasurer – Joselyn Vifquain

Recreation: Lauren, Kate & Sara Heine

Emily Tupper – Junior Leaders Advisor 605-569-6730

REDWATER COUNCIL

The Council is made up of both Butte and Lawrence County 4-H leaders, 6 voting members from each county, plus an alternate. The discussions are focused on issues that pertain to both counties together including County Fair, Youth-in-Action Events, workshops, project days, etc.

President – Mark Heine

Vice President – Nicole Jones

Secretary – Carmen Drieling

Treasurer – Melissa Dean

Members:

Butte: Amy Clark, Shawnie Mackaben, Kim Ford, Nicole Jones, Rebecca Kari, Carmen Drieling,. Alternates: Jackie Clement, Vicki Larson, Holly Main, Kelli Leitner

Lawrence: Melissa Dean, Mark Heine, Mary Pochop, Kristy Eastman, Verla Little, and Roxie Tetrault. Alternates: Kindra Gordon, Raye Brown,

Youth Representatives: Butte: Anika or Lydia Main, Serena Davis, Layla or Cole Hockenbary

Lawrence: Matea Gordon.

BUTTE COUNTY LEADER'S ASSOCIATION

The Butte County Leaders Association is made up of only Butte County leaders. The discussions focus on issues and events that pertain only to Butte County including scholarships, dues, club and volunteer recruitment, etc. This association operates its own treasury.

President – Holly Main

Secretary – Shawnie Mackaben

Vice President – Rebecca Kari

Treasurer – Kelly Leitner

LAWRENCE COUNTY LEADER'S ASSOCIATION

The Lawrence County Leaders Association is made up of only Lawrence County leaders. The discussions focus on issues and events that pertain only to Lawrence County including scholarships, dues, club and volunteer recruitment, etc. This association operates its own treasury.

President – Kristy Eastman

Secretary – Kindra Gordan

Vice President –Raye Brown

Treasurer – Roxie Tetrault

BUTTE/LAWRENCE COUNTY FAIR BOARD

This group organizes and produces the annual Butte/Lawrence County Fair. They are the governing body that determines the rules and regulations for the Fair. These members are nominated by the Fair Board and appointed by the commission of each county.

President – Chad Mackaben

Secretary –Jody Schenk

Vice President – Clair Donovan

Treasurer – Ida Marie Snorteland

Butte County Directors –Tom Mackey, Chad Mackaben, Dwight Kitzan, Tristan Clements.

Commissioner – Karrol Herman

Lawrence County Directors – Ida Marie Snorteland, Sheryl Pittman, Clair Donovan, Jody Schenk.

Commissioner - Richard Sleep

BUTTE/LAWRENCE EPEC COMMITTEE

The Expansion Promotion Committee exists to strengthen and expand 4-H opportunities for youth, particularly those who, for whatever reason, have not had full access to the program. This is a positive plan of action to increase participation and involvement of minorities and underserved audiences and to assure a continuing condition of non-discrimination. The Committee is made-up of representatives from both counties, both youth and adult representatives and consists of those who are members and non-members of 4-H. In fact, we are strategic in getting key stake holders and those of youth and community like-mindedness to serve on this committee. The committee meets four times/year. Committee members include:

Michelle May - Youth Program Advisor SDSU Extension/4-H

Renee McAmis - 4-H Youth Leader

Kristy Messner - Director of Jam After School Program

Emily Tupper – Agricultural Representative & Junior Leader

Micah Schiller – Young Life Director

Cindy Riley – Agricultural Representative & Administrative Assistant
Tom Smith – 4-H Shooting Sports Instructor/Leader
Jayna Frederickson – 4-H Leader & ABC Coalition Employee
Karrol Herman – Butte County Commissioner
Richard Sleep – Lawrence County Commissioner
Matthew Marrs – Youth Representative
Serena Davis – Youth Representative

*Currently looking to add at least 3 more to the Committee.

REDWATER YOUTH LEADERSHIP FUND

The Redwater Youth Leadership Fund (RYLF) was established to help Butte-Lawrence Co. youth participate in 4-H sanctioned events at the national level. All 4-H members who meet the eligibility requirements are encouraged to apply these budgeted funds, and selection will be based on the outlined criteria. Committee members include:

Holly Main	Kindra Gordon
Amy Hauck	Cindy Riley
Jenelle Willert	Ida Marie Snorteland
Ree Reich	
Michelle May, Youth Program Advisor	

Two application deadlines are offered:

1. *Fall Application period for Citizenship Washington DC Focus trip*
2. *Spring Application period for National 4-H Shooting Sports and other National 4-H conference opportunities.*

ORGANIZATIONS & FEES

Redwater Council- Dues \$15.00 if paid by December 1, \$20.00 if paid later - All Administrative, Assistant and Project Leaders pay dues.

Please note: ALL Volunteers will need to fill out a volunteer form and turn it in to the Extension office. If you are a new volunteer to the 4-H program, please contact the office for the form and to set up a time to meet with Michelle May, Youth Program Advisor.

4-H Membership Fee - All 4-H members, or the members club on their behalf, pay \$5.00 per member including Cloverbuds, with a maximum of \$15 per family. (Membership fee includes \$1.50 for regular insurance, and \$3.50 for the County Leaders Association to support 4-H recognition awards.) Horse project members pay an additional \$1.00 for horse insurance.

WHAT IS 4-H?

*4-H is a volunteer led, educational program that supplements the teachings of home, church and school.

*4-H is an informal educational program for all boys and girls 8 to 18 years of age whether they live in town, the country or on a farm.

*4-H is kids having fun and learning with their friends.

WHAT IS THE PRIMARY OBJECTIVE OF 4-H?

The basic philosophy in 4-H is to strengthen the mental, physical, moral, and social development of boys and girls, therefore helping develop more desirable citizens and leaders. The main objective is the development of boys and girls through participation in projects, events and various activities.

4-H is intended to supplement, not replace, the three primary educational institutions... namely the school, church and home.

WHY & WHEN DID 4-H ORIGINATE?

4-H work, as we know it, began around 1900 as a means of reaching parents with improved farm and home practices. It was based upon the assumption that if new ideas were installed in the minds of the youngsters, they would in turn convince their parents to try these innovations.

The second reason 4-H was developed was because the schools were not meeting the needs and interests of rural youth.

The first organized 4-H clubs were small groups covering a single topic such as beef, corn, gardening, and canning. According to 4-H Charter data, 4-H clubs began in Butte and Lawrence Counties in the 1940's.

HAVE 4-H OBJECTIVES CHANGED SINCE ITS EARLY DAYS?

Yes! Following the "teach improved practices to farmers and homemakers through their children" idea, came World War I and the "food for victory" theme. Following the war, the "keep them on the farm" objective was foremost in people's minds. Food production was emphasized again during World War II.

Today the objective is the development of boys and girls, providing a wide variety of learning opportunities in which all youth can participate. 4-H today is for all kids, whether they live in the country or in the city.

WHO IS RESPONSIBLE FOR THE ADMINISTRATION OF THE 4-H PROGRAM?

The Extension Service is a cooperative undertaking by the United States Department of Agriculture, the land-grant colleges (in our case South Dakota State University) and the County Commissioners.

The purpose of the county extension service is to provide instruction and practical demonstrations in livestock, agronomy, healthy families, community development, gardens and 4-H and youth development to all persons in Butte-Lawrence counties.

WHAT IS A 4-H CLUB?

A 4-H club is a group of boys and girls organized with officers appropriate to the group and with one or more leaders under the sponsorship of the SDSU Extension Service. The size of the club should be suitable to the age of the members, meeting place and leadership available. This type of club is called a community 4-H club.

Also, youth are 4-H members by taking part in project clubs (one subject), special interest groups and through approved independent study.

MOTTO

"To Make the Best Better"

EMBLEM

The 4-H emblem is the four-leaf clover with the letter "H" on each leaf, standing for head, heart, hands, and health. Use of 4-H Colors, Symbols and Emblem:

1. The use of 4-H symbols is optional. However, if 4-H symbols are used to publicize events or represent activities as official 4-H functions, their use must conform to certain regulations. See [Using the 4-H Name and Emblem](#) for more information.
2. Suspected violations in the use of the 4-H name or emblem should be reported to the UCCE county director at the county level. Violations that extend beyond one county or a multi-county partnership should be reported to the Associate Director of 4-H Program and Policy.

COLORS

The 4-H colors are green and white. Green symbolizes nature's most common color and represents life, spring-time and youth. White symbolizes purity.

4-H PLEDGE

I pledge

My head to clearer thinking,
My heart to greater loyalty,
My hands to larger service,
and
My health to better living,
for my club, my community,
my country, and my world.

4-H YEAR

A new 4-H year starts October 1 each year and ends September 30 of the following year.

AGE FOR MEMBERSHIP

4-H membership is open to all boys and girls who are 8 years of age by January 1 and have not turned 19 years old as of January 1 of the current year. 4-H age is determined as of January 1 of the current year. Beginners are 8-10, Juniors are 11-13, and Seniors are 14 and older as of January 1, current year.

The 4-H Cloverbud program is a non-formal education program designed specifically for children ages K-3rd grades or 5-7 years old. It provides opportunities for exploration and active learning in a non-competitive environment. Cloverbuds may be members of any organized 4-H Club. They may meet monthly and follow an educational program designed by SDSU Extension, for example, Cloverbud 4-H Camps and/or workshops and participate generally with their club in non-competitive events and activities. Cloverbuds may also inquire at the Extension office about bringing "unofficial projects" to display at the local Butte-Lawrence County Fair. (A special display case is set aside for Cloverbuds)

WHO'S WHO IN 4-H

4-H Member - Any child 8-18 years of age that fills out an enrollment form and meets the club requirements.

Cloverbud - Any child K-3rd grade or 5-7 years old that fills out an enrollment form and meets the club requirements.

Organizational (Administrative) Leader - A volunteer who is responsible for the organizational part of the club and handles the program development, dates, and assigns leadership responsibilities.

Project Leader - A volunteer who helps to teach kids a project. This person is often a 4-H parent who agrees to help with a project. It may also be a Jr. Leader or a person from the community who has knowledge in a particular subject matter area.

Junior Leader - A 4-H member who is 13 years of age or older. They take an active part in helping the younger members in the club. By doing this, they grow, mature, and learn leadership skills. They should also be active members of the junior leaders program on the county level.

Parent's Committee – Some clubs form a parent's committee. Duties will vary from club to club, but their basic responsibilities are to give parental input into the 4-H club program in the planning stages, recruit and orient project leaders and/or community club leaders, and assist the club leader at his or her request.

Leader's Organization - All registered 4-H leaders are members. They meet four to six times a year. The group plans 4-H activities and events that take place in a county- wide basis.

4-H/Youth Program Advisor - They are the professionals who help to carry out the 4-H objectives & offer Education and Extension services to the Counties and communities where they serve. Together they work with the county 4-H program.

Extension Office - The Extension Office is located at, 849 5th Avenue, Belle Fourche, SD 57717 --- phone 892-3371---fax 892-9064 --- e-mail: butte.county@sdstate.edu

State Specialists - These people have specific subject matter responsibility for the 4-H program on a statewide basis. They are located at SDSU and in regional offices throughout the state.

LEADERS

Adults serve as two types of 4-H leaders: project (subject matter teachers) and community (organization leaders). Helping boys and girls grow through their 4-H opportunities can be a very rewarding experience for adult volunteers.

WHAT ARE THE PURPOSES OF 4-H CLUB MEETINGS?

The purposes of 4-H meetings are to help boys and girls:

1. Acquire new information.
2. Learn to use leisure time creatively.
3. Develop social skills.
4. Acquire leadership & citizenship traits.

4-H members are given the opportunity to learn and practice decision making in group situations by using the knowledge and skills acquired at these meetings. PARENTS ARE ENCOURAGED TO ATTEND MEETINGS WITH THEIR 4-H'ers. 4-H is a family affair.

HOW OFTEN DOES THE CLUB MEET?

Most clubs hold monthly meetings. A member is required to attend at least 4 meetings per 4-H year to complete their records and be eligible for awards.

WHAT IS A CLUB MEETING LIKE?

The 4-H meeting includes business, educational program, and recreation. 4-H meetings normally last 1- 1 ½ hours.

WHAT IS THE EDUCATIONAL PROGRAM?

This part of the meeting is designed to help members learn more about subjects of general interest in the entire 4-H program. 4-H teaching is unique - it is "learning by doing." Good 4-H teaching employs seeing, hearing and doing. Generally, the educational program will include talks and demonstrations by the members. Outside speakers may also present programs for 4-H meetings.

A 4-H MEETING MAY HAVE:

PUBLIC PRESENTATIONS

There are four types of public presentations. Most presentations consist of three parts:

- A. INTRODUCTION - explains the purpose or objective of the demonstration.
- B. BODY - outlines subject step-by-step.
- C. SUMMARY - reviews important points and gives opportunity for questions.

DEMONSTRATIONS

Demonstrations are a step-by-step process of actions and explanations resulting in a finished product that can be shown to an audience. The audience learns by watching and listening. It may include charts, illustrations, posters and other types of visual aids. Some demonstrations lend themselves to a workshop where the 4-H demonstrator leads younger members in making the project that was demonstrated.

ILLUSTRATED TALKS

Illustrated Talks differ from demonstrations in that they tell how rather than show how. There is not a finished product. Charts, models and other visuals are important for illustrated talks.

PUBLIC SPEAKING

Public Speaking is telling about your experiences or what you have learned. It is what you say and how you say it that informs the audience and communicates your ideas to them. Public speaking may not use visual aids and is more formal than other oral presentations.

PROJECT "WHY"

A Project Why teaches the "why" as well as the use of something and encourages, excites and motivates further study of a specific subject. A project why may use flip charts, posters, pictures, slides or actual experiments to explain why. This presentation will be set up in a location where you will need to be able to stop a moving audience that is walking by your Project Why Presentation.

For more information on public presentations visit: <http://igrow.org/up/resources/01-4012-2014.pdf>

BUSINESS SESSIONS

The business portion of the meeting should be short and snappy. It is a small democracy in action. Good parliamentary procedure is encouraged at all club meetings.

Basic Parliamentary Procedure

To Address the Chair – When a club member wishes to speak in a club meeting, he or she should stand and address the chair as Mister or Madam President. Remarks should be addressed to the president and there should be no talking among members when business is being conducted.

To Make A Motion - Most of the business that club members conduct is done through the form of motions. To make a motion after obtaining the floor, the member says, "Madam or Mister President, I move that"

After the motion has been seconded, the president calls for discussion. Each person who wishes to discuss the motion addresses the chair and is recognized before making comments. When the discussion is finished, the president says, "Are you ready for the question?" The club members respond, "Question," if they are ready to vote. The president calls for the vote by saying, "All those in favor say 'Aye'" (pronounced "I"). "All those opposed, 'No'.

If the president cannot tell which side has won, a hand count or ballot vote may be taken. After hearing the vote, the president states, "The ayes (or nos) have it and the motion is (or is not) carried." In the case of a tie, the president or presiding officer casts the deciding vote.

Amendments to Motions - Amendments may be made to a motion. An amendment must be made in the form of a motion, seconded and voted on before the motion as amended can be voted on.

REFRESHMENTS

Some clubs serve refreshments at meetings, although this is not essential. Most often

different families are hosts each month. The learning experience for the members who host, select, prepare, and serve the refreshments is the prime concern. Club members should learn how to select simple, nutritious, inexpensive refreshments and how to serve them. Parents can and should help by giving suggestions and guidance.

RECREATION

A balanced program of recreation activities will increase the interest of members in the club. Good recreation develops good leisure time practices of 4-H'ers. The type of activities depends on the interest and abilities of the club members, the leadership provided, and the type of meeting place.

HOW ARE GOOD MONTHLY MEETINGS ACCOMPLISHED?

Planning is the key. It takes considerable thought, initiative, creativeness, and the making of plans well ahead of time. Most clubs outline their educational programs for each month early in the 4-H year.

Generally, program planning is done by the club leaders, club officers and junior leaders. The exact program planning committee varies from club to club and should be in place at the beginning of the new 4-H year.

WHO CONDUCTS THE CLUB MEETINGS?

Each club normally elects officers at the beginning of the 4-H year. Officers elected may include president, vice president, secretary, treasurer, reporter, and historian. Other officers may be elected, depending on the club. Examples include: community service coordinator, character educator, cloverbud educator, recreation coordinator.

WHO PROVIDES LEADERSHIP?

Parents are usually the best source of adult leaders--but not the only source. Other friends of 4-H, such as parents of former 4-H'ers, retired persons, and young adults are often willing to help the 4-H'ers. Leadership for monthly club meetings is provided by the organization and project leaders. Leadership that is shared by several makes the responsibility not so great for any one person. All volunteer leaders must go through a background check prior to working with the youth.

WHAT ARE THE PRINCIPLES OF 4-H?

It is not what we know, but what we believe that determines what we do. 4-H leaders and parents can make their best contribution to the development of 4-H boys and girls if they understand 4-H objectives and principals.

- * The 4-H'ers are more important than the project.
- * Project work is one of the best devices for developing young people. To "learn by doing" is fundamental in any sound educational program and is characteristic of the 4-H program.
- * 4-H is not trying to replace the home, church or school - only to supplement them. This does not mean that 4-H should avoid areas touched by school or church. 4-H music, dramatics, etc., may give additional opportunities for participation.
- * 4-H'ers should be their own best exhibit. This means in manners, attitudes and courtesy, as well as appropriate dress and personal hygiene.
- * Competition is a part of life and should be recognized in 4-H as a human trait, but

competition requires careful planning and safeguards when used as an educational device.

* No 4-H award is worth sacrificing the reputation of a 4-H member or leader.

* A purple ribbon 4-H'er with a red ribbon exhibit is more desirable than a red ribbon 4-H'er with a purple ribbon exhibit.

* Every 4-H member needs to be noticed, to feel important, to achieve some degree of success and to be praised. Our job is to teach 4-H members how to think, not what to think.

PROJECTS

Other than age, the only requirement for 4-H membership is that 4-H'ers enroll in at least one project. There are more than 70 project areas from which to choose. Members are expected to complete the projects in which they enroll and meet the minimum requirements to complete their 4-H year.

The State Fair Book (available at <http://igrow.org/4h/south-dakota-4h/state-fair/>) is a great resource for project descriptions and any specific requirements that apply to a project area. Hobbies and collections, photography, clothing and home environment are an example of some projects that have specific details or forms that apply to that project. Some projects also have additional requirements for participants. These include Horse, Rodeo, and Shooting Sports.

Horse and Pony – In order to participate in this project with a live animal, members must complete horse safety training annually. This training must be completed by May 31st of each year, or the member will not be allowed to show at the State or County Horse Show or the County Fair Horse Show in the 4-H Division.

In addition, each horse or pony used must be documented on a Horse ID Form that is held at the County Extension Office. These also must be completed by May 31st of each year.

Rodeo – Members wishing to participate in 4-H rodeo are required to have insurance coverage. Each member must either purchase 4-H Rodeo insurance or sign an insurance waiver form. Rodeo insurance is available for \$40.00 per 4-H'er involved. If you decide not to purchase rodeo insurance, the rodeo insurance waiver form must be completed. By signing the rodeo insurance waiver form, you are indicating that your family insurance will cover participation in 4-H rodeo. Either the insurance must be purchase or the waiver completed and be on file at the Extension Office by May 1 each year in order for members to participate in addition to completing the state rodeo registration packet and returning it to the extension office by the deadline.

For details and all forms required for 4-H Rodeo participation visit <https://extension.sdstate.edu/state-4-h-rodeo-resources>

Shooting Sports – Mandatory safety training is provided in the fall of the year for members wishing to participate in shooting sports. Weekly shooting practices typically start in January and run through March. The disciplines currently offered in Butte County include BB Gun, Air Rifle, .22 Rimfire Rifle, Air Pistol, .22 Pistol, Shotgun and Archery. Lawrence County Sharp Shooters offer BB Gun, Air Rifle, Air Pistol, .22 Rifle and .22 Pistol.

Livestock – All animals in the 4-H division in Butte/Lawrence Counties **and** that will **be shown at a state sponsored livestock event such as the South Dakota State Fair** and the Butte/Lawrence County Fair must be entered into 4honline.com by June 1st. If a member

has any plan to attend State Fair, this must be done by June 1st at the County level. State Fair Entry will open in May and all animals must be entered there as well.

4-H has implemented a DNA sample process for all market animals intended for 4-H competitions at the South Dakota State Fair. DNA samples will cost exhibitors \$6 per animal. A DNA Sample must be self-identified and submitted to the County Extension Office by June 1 for State Fair eligibility.

The Youth for the Quality Care of Animals instructor led training (YQCA ILT) is an annual certification program for ages 8 to 18 years of age. This certification provides youth exposure to food safety, animal well-being, and life skills as they apply to seven species of livestock, including: beef cattle, dairy cattle, sheep, goats, pigs, poultry, and rabbits. **All 4-H members exhibiting livestock at a South Dakota 4-H event are required to complete one of these trainings either in person or online.** To register for a training, participants can visit <https://yqca.learnrow.io/Account/Login>. 4-H members should login using their 4H Online account login. Additional information and help sheets for the YQCA program can be found <https://extension.sdstate.edu/youth-quality-care-animals-yqca-south-dakota-4-h-resources>

All livestock exhibitors MUST abide by the ownership deadlines:

- **June 1** - Market Beef, Market Sheep, Breeding Sheep, Breeding Beef, Dairy Goats, Dairy Cattle, Meat Goats and Market Swine
- **August 1** - Rabbits and Poultry
 - Green tags and weighing not required
 - Poultry need Leg Bands (one per bird)
 - Rabbits need to be tattooed (one per rabbit)

South Dakota 4-H Youth Development began using completely different tags for these animals. Currently, the National Unified Ear -Tagging System (NUES) tags which are imprinted with "SD" or "46," three letters and four numbers are used. NUES tags are federally required for animals to technically cross state lines. Members will be required to provide one of four types of ID when they submit their forms for Dairy Cattle.

- A registration tag
- A registration tattoo
- An Electronic Identification Device (EID) tag number
- Complete Bangs tag number of a 4-H Green Tag number
- Breeding Beef will also need a tattoo at verification time or a Green Tag.

PROJECT SELECTION

In choosing a project, a member will consult with his/her parents and 4-H leader(s). After considering all the projects available and the requirements of each, he/she should select one based on:

1. His/her interests, needs, and capabilities.
2. His/her family situation.
3. Suitability of the area in which he/she lives.

4-H PROJECTS

4-H members should take at least one project each year & complete the records for that project.

The project leader in clubs may conduct project meetings during the year.

To fulfill project requirements, members are encouraged to exhibit at the annual Butte/Lawrence County Fair, but exhibiting at local club meetings, open houses, parent events, Western Junior 4-H Family Consumer Science and Livestock Show, County Horse Show and such may satisfy the requirement at the leader's discretion.

4-H PROJECTS AND PROGRAMS

<i>Aerospace & Rocketry</i>	<i>Automotive, Small & Tractor Engines</i>	<i>Beef</i>	<i>Bicycle</i>
<i>Career Exploration & Workforce Preparation</i>	<i>Cats</i>	<i>Character Education</i>	<i>Child Development & Family Life</i>
<i>Citizenship</i>	<i>Clothing & Textiles</i>	<i>Community Service & Service Learning</i>	<i>Computers & Technology</i>
<i>Conservation & Stewardship</i>	<i>Consumer Education</i>	<i>Cultural Education & International Study</i>	<i>Dairy Cattle</i>
<i>Dairy Goats</i>	<i>Dog</i>	<i>Drama & Theatre Arts</i>	<i>Economics, Business & Marketing</i>
<i>Electricity</i>	<i>Embryology</i>	<i>Energy for the Farm, Home & Transportation</i>	<i>Engineering</i>
<i>Entomology & Bees</i>	<i>Entrepreneurship</i>	<i>Expressive Arts</i>	<i>Fitness & Sports</i>
<i>Food Preservation</i>	<i>Food Safety</i>	<i>Foods & Nutrition</i>	<i>Forestry</i>
<i>GPS/GIS</i>	<i>Geology & Minerals</i>	<i>Graphic Design</i>	<i>Health & First Aid</i>
<i>Hobbies & Collections</i>	<i>Home Environment</i>	<i>Horse & Pony</i>	<i>Horticulture, Gardening & Landscaping</i>
<i>Leadership</i>	<i>Learning About Ag</i>	<i>Leisure Education & Recreation</i>	<i>Meat Goats</i>
<i>Music & Dance</i>	<i>Oral History Project</i>	<i>Photography & Video</i>	<i>Plant Science, Crops & Weeds</i>
<i>Poultry & Eggs</i>	<i>Rabbits</i>	<i>Range & Pasture Management</i>	<i>Robotics</i>
<i>Rodeo</i>	<i>Safety</i>	<i>Self Determined</i>	<i>Sheep & Wool</i>
<i>Shooting Sports</i>	<i>Small Pets</i>	<i>Soils/Soil Conservation</i>	<i>Swine</i>
<i>Veterinary Science</i>	<i>Visual Arts</i>	<i>Water & Water Conservation</i>	<i>Welding</i>
<i>Wildlife & Fisheries</i>	<i>Wood Science</i>	<i>Writing & Public Speaking</i>	

For more information about project areas visit: <https://extension.sdstate.edu/south-dakota-4-h/projects>

RIBBONS

4-H uses the Danish system of ribbon awards. In this system, the ribbon placings are:
Purple: outstanding, exceeds standards.
Blue: meets standards, high quality, well done.
Red: average quality.
White: improvement is needed & exhibit does not meet all standards

4-H JOURNAL/RECORD BOOKS

At the time a new member re-enrolls for their second year in 4-H, record book covers are available at the Extension Office for members who have completed their first year. This cover will be kept as long as the member is in 4-H and is provided by the Leader's Association. Members will receive the 4-H journal and/or project record sheets from their club leader annually.

A new fillable record book has been approved, Contact the Extension Office for the links.

The record book should be assembled in the following order:

1. Cover - use a standard 4-H Record Book Cover.
2. 4-H Journal completed and signed.
3. Additional Documentation – Photos, newspaper clippings, pins, medals, ribbons, certificates, letters and any other documents from this 4-H year.

Parents may oversee the child's work, but the 4-H record book should be completed by the 4-H'er. Record books should be completed and turned in to the club leader in mid September. Independent members must turn in their complete record books to the Extension Office in order to complete their 4-H year and be considered for awards.

4-H CLUB YEAR COMPLETION

To get credit for the year, a member must do the following:

* Give a public presentation (demonstration, illustrated talk, public speaking, or project why) at the club level or higher.

* Attend at least four club meetings.

* Show project accomplishment in one or more project areas – Project accomplishment is defined as participation in a county level competition. This may include, but is not limited to, Horse Show, Dog Show, County level or above judged YIA events, Shooting Sports official targets and county fair.

* Complete current year's Journal and turn in the "I Made It" page by the deadline.

Those planning to participate in the Butte/Lawrence County Livestock Sale or Silent Auction must have the minimum requirements met prior to August 1 to be eligible to participate in these premium events.

Youth Participating in 4-H Independent Study Programs:

Normally, youth derive the greatest benefit from the 4-H program through group association. However, being housebound or geographically isolated should not prevent a youth from becoming a 4-H member. The independent 4-H member program allows for planned learning to occur independent of a formal group setting such as a club. The member works in an individual, paired, or family learning environment. Learning is self-directed, usually with limited adult involvement except for parents (or mentor). Examples include self-study, home study courses, mentoring or shadowing with an “expert”.

INDEPENDENT 4-H YEAR COMPLETION

*Give a public presentation at a county or regional youth-in-action day. Other options are to give a presentation to a 4-H Advisor, non-family member, school classroom, community service organization meeting, or a youth group meeting with documentation of the topic, date, audience, etc. included in the completed 4-H journal.

*Complete at least **two** of the following:

- Show project accomplishment in one or more project area(s)
- Participate in judging at the county level or higher
- Participate in a county event, community service project or activity
- Participate in Junior Leadership

**Complete current year's Journal and turn by the deadline.

Those planning to participate in the Butte/Lawrence County Livestock Sale or Silent Auction must have the minimum requirements met prior to August 1 to be eligible to participate in these premium events.

PLEASE REFER TO THE BUTTE/LAWRENCE 4-H RECOGNITION HANDBOOK FOR DETAILS ON MEMBER RECOGNITION AND AWARDS. It is available at

<https://www.buttesd.org/extension-office>

SPECIAL TRIP AWARDS OR CONTESTS

Citizenship Washington Focus – 6-day leadership development opportunity held in Washington, D.C. in June.

* Notify your club leader or the Extension office of your interest in July, 1st payment due by December, with 2nd and 3rd payments due in the first quarter of the year.

* Scholarships may be available from the Redwater Youth Leadership Fund, Butte or Lawrence County Leader's Association and/or the Butte/Lawrence County Jr. Leader's. Please contact the Extension Office for details.

National 4-H Congress – 5-day event held in Atlanta, GA in late November. Youth attend leadership workshops, sessions with speakers and entertainers, tours and recreational activities, and perform hands – on community service projects. South Dakota 4-H no longer

attends this event

National 4-H Conference – 5-day working conference held in late March or April in Washington D.C. at the National 4-H Conference Center. Youth work to develop a proposal to be presented to the US Secretary of Agriculture. Youth also attend workshops, speakers, roundtables and tours throughout D.C. This trip is offered to SD 4-Hers annually.

*Submit a cover letter and 4-H resume to State 4-H office in January.

STATE SCHOLARSHIPS

All applications for state scholarships are due in Brookings, April 1st of each year. These applications require considerable time in preparing and there are some changes each year. Contact the Extension Office for more information on them.

Additionally, some local scholarships are available to graduating 4-H seniors through Butte and Lawrence County. Contact the office for details.

4-H CAMPS

Youth Camp - Open to all youth (4-H and non) ages 8-12. Held at Camp Bob Marshall, near Custer.

Teen Camp/Camp Counselor Training - Open to all youth (4-H and non) age 13-18. Held at Camp Bob Marshall, near Custer.

Teen Leadership Conference (TLC) – All youth (4-H and non) age 14 & over. Held in June in Brookings at South Dakota State University.

Performing Arts Camp – Open to all youth (4-H and non) age 14 and older interested in technical arts. Camp involves youth learning numerous songs and dances as well as some theatre aspects to put together a show. At the end of camp, the show is performed for the general public. Multiple shows are also performed at the SD State Fair in Huron. Camp is held in Aberdeen at Northern State University.

Cloverbud Guidelines

Age: K – 3 grade or 5-7 years old (as of Jan 1st of Current 4-H year)

Club: The Cloverbuds should have the opportunity to be contributing members of the club and work with the older members. Cloverbud members may not be ready for the organized club agenda (Parliamentary Procedure). Some club activities may be inappropriate for this age and a simpler activity should be provided.

Cloverbuds should not hold official positions in the club (President, VP, Secretary, Treasurer, and Reporter). Cloverbuds do not count towards the 5 member requirement.

County: The focus for the Cloverbuds is participation and not achievement on all levels. Cloverbuds may participate at the County Fair with non-livestock projects only. Cloverbuds are not permitted to exhibit animals in the 4-H division. A special Cloverbud 'judge' will be available and Cloverbuds will give a "show and tell" session on their projects to the judge. There will be no ribbon placing and the Cloverbud is not in competition. The Cloverbud will get to choose a ribbon of their color choice and the Cloverbud's project will be displayed, along with the other club exhibits, at the fair.

State: Because the emphasis of the Cloverbud program is participation and not achievement, there are currently no provisions for Cloverbud participation at state events.

Registration & Insurance: Cloverbuds must fill out an enrollment form and pay \$5.00 for annual membership fees which includes \$1.50 for insurance.

Projects: Cloverbud members do not sign up for the traditional projects. The emphasis should be on topic areas. Cloverbuds are not allowed to participate in any animal projects or sell in the livestock sale. They may be allowed in open (non 4-H) classes but because of State Guidelines and insurance purposes they are not permitted to show animals in 4-H.

Medal Eligibility: Because Cloverbuds are not enrolled in traditional project areas they do not qualify for medals, awards and trips. The time spent as a Cloverbud does not count towards the 'years enrolled'. When the Cloverbud turns 8 as of Jan 1st they may be a 4-H member and must follow all of the regular requirements as a 4-H member.

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Ten Commandments for 4-H Parents

Doing the right thing as parents isn't always easy, however, the following list can act as a guide when it comes to

teaching youngsters about responsibilities of preparing for and exhibiting at 4-H Achievement Days.

1. Parents shall not feed, train and care for animals nor complete exhibits, for we are trying to teach the child responsibility.

2. Parents shall forgive a child for making mistakes, for we have also made mistakes.

3. Parents shall not get mad when a child forgets things, for one day we may forget more important things.

4. Parents shall support the staff and volunteers, for they are doing a job you wouldn't want to do.

5. Parents shall see that their child is on time for all events for you would not want to wait on others.

6. Parents shall teach the child that winning a ribbon is a desirable goal, but making friends and learning new things are more worthy goals.

7. Parents shall not complain about the judge, for it is their opinion that has been sought.

8. Parents shall remember 4-H projects are teaching projects, not necessarily money making projects.

9. Parents shall remember 4-H projects are family projects to be enjoyed and supported by the entire family.

10. Parents shall remember, we help all children by setting the best example we can.

Code of Conduct and Behavior Expectations

The South Dakota 4-H Program expects youth members and participants to behave in an acceptable manner at all events and activities in accordance with the South Dakota 4-H Behavioral Expectations and the Code of Conduct Policy.

Behavioral Expectations: The South Dakota 4-H Program is designed to provide youth of all ages with a positive environment in which to learn and grow. It also provides opportunities for children and youth to build positive traits of character. The SD 4-H Program supports the CHARACTER COUNTS! program and the six pillars of character: Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship. To assure that all youth have equal access to positive learning environments, SD 4-H members, staff, and volunteers agree to abide by these expectations of behavior:

- **I will be trustworthy.** I will be worthy of trust, honor, and confidence. I will be a good role model by doing the right thing at all times. I will be honest in all of my activities. I will be on time for all scheduled events and will attend all of the planned activities. If I am not feeling well or have a schedule conflict, I will inform my chaperone or a person in charge of the event before the activity starts. I will be in the assigned area (e.g., club meeting room, building, dorm, etc.) at all times. The South Dakota 4-H Program will not permit dishonesty such as lying or cheating.
- **I will be respectful.** I will show respect, courtesy, and consideration to everyone, including myself, other participants, and those in authority. I will act and speak respectfully. I will treat meeting rooms, lodging areas, personal property, and transportation vehicles with respect. I will follow all published dress code guidelines for the event and/or activity. I will respect the personal space and choices of other participants and will not participate in inappropriate displays of affection or physical contact. I will not use vulgar or abusive language, cause physical or emotional harm, or create a feeling of fear amongst other participants.
- **I will be responsible.** I will be responsible and accountable for my choices and my actions towards myself and other people. I will follow all rules and guidelines established for the activity or event. I will follow the verbal instructions issued by Extension staff, chaperones, and/or adult volunteers. I will abide by the established program curfew. I will be responsible for any damage, theft, or misconduct that I am involved in or cause.
- **I will be fair.** I will participate in events fairly by following the rules, not taking advantage of others, and not asking for special help or favors.
- **I will be caring.** I will be caring in my relationship with others. I will be kind and show compassion for others. I will treat others the way I want to be treated. I will show appreciation for the efforts of others. I will include all participants in activities and will try to help everyone be involved in the scheduled activities.
- **I will be a good citizen.** I will be a contributing and law-abiding citizen. I will be respectful to the environment. I will not use illegal substances such as tobacco, alcohol, or drugs or be involved in the use or possession of weapons or fireworks. If I am found to have any of these items with me or if I have taken any illegal substances, notification of law enforcement will be conducted by adult staff/volunteers.

Code of Conduct Policy: If I do not abide by the items named in the Behavioral Expectations, I will experience the following consequences in the order listed:

1. The loss of rights and privileges at the event.
2. Being dismissed from the event or activity. Notification of my parents/guardians will occur and I will be sent home at my own expense prior to the conclusion of the activity.
3. The possible forfeiture of future participation in statewide and out-of-state events as well as forfeiture of future awards and premiums at the county level for a period of time up to one year. If this step is considered, input and determination will be made by event staff, county staff, state staff, and the parents/guardians of the involved 4-H member(s).